



OPERATING PROCEDURES FOR ADMINISTRATION OF THE GENERAL BANDING PERMIT

Introduction

The Ornithological Society of New Zealand Inc (OSNZ) holds a General Permit (48320-FAU) which authorises members to carry out projects involving catching and banding birds where these projects have been approved by the Birds New Zealand Scientific Committee. The authorisation began on 1/3/2016 and expires on 28/2/2026.

Note: The legal name of the Society (The Ornithological Society of New Zealand Inc; OSNZ) is used in documents concerning the catching and banding birds under General Permit (48320-FAU) because this legal document was issued to OSNZ, not to Birds New Zealand.

Administration of Projects

Applications to operate under the Permit

Applications may be submitted at any time via the Birds New Zealand Banding Liaison Officer. Four documents are provided to applicants:

- Application for a banding project under the OSNZ general permit
- Banding Project Leader Acknowledgement Form
- A copy of the General Permit
- A copy of further requirements listed by the Department of Conservation.

Assessment of applications

The Banding Liaison Officer forwards details of applications to the Chair of the Birds New Zealand Scientific Committee and to the DOC Banding Officer for their comments and/or approval.

The Banding Liaison Officer replies to applicants either with a written letter of approval or with details of why a project was not considered suitable. Suggestions for a revised application may be made.

Monitoring of projects

Each year, after the date at which banders are required to submit their banding records to the DOC Banding Office, they are requested to complete and return a report on their activities under the General Permit.

A form is provided for guidance:

Annual Reporting Form for Banding Projects Operating under the General Permit

OSNZ Report to DOC

Once the project monitoring forms have been returned, the OSNZ Banding Liaison Officer compiles a report for the Department of Conservation.

Banding Liaison Officer's Report to Birds New Zealand Council

The OSNZ Banding Liaison Officer shall provide an annual report to the Birds New Zealand Council before each Annual General Meeting.